draft

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE
TRUSTEES OF THE CORCORAN GALLERY OF ART

August 13, 1979

Members of the Executive Committee present at the meeting were Madame Salant and Messrs. FitzGerald, Folger, Gerstin, President of the Friends, Hull, Kreeger, Chairman, Saul.

Members of the Staff present at the meeting were Dr. Marzio, Director, Ms. Livingston, Assoc. Director, Dean Thomas, Ms. Goffe, Director, Finance and Planning, Mrs. Muccio, Director, Development, Adm. Snead Director, Building and Grounds and Mrs. Tilley, Executive Secretary.

The meeting was called to order by Mr. Kreeger at 12:40.

1. Approval of the Minutes of July 16, 1979

The minutes of the Executive Committee Meeting of July 16 were approved with the amendment on page 2 of the Women's Committee Report that it was the "1979" Ball that declared an $80,000 net.

2. Financial Report: Gallery and School

Mr. Kreeger noted that if all Trustees would submit the cash from their pledges the Gallery would end the year with a surplus. Dr. Marzio noted that a number of donars have been asked to specify that their donation go to the Gallery so as to be eligible for matching with the NEA Grant. Normally these donars have specified that their money go to the School. Thus the School budget would not show a deficit position.

The Financial Statement as of July 31, 1979 shows a Museum surplus of $112,575 and a School deficit of $86,663.

3. Committee Reports

Development Mr. FitzGerald reported that revenues received to date amount to $1,004,000 with an additional $92,000 anticipated before the end of the fiscal year. Grants and Gifts show an increase of 74% over last year and Membership shows an increase of 14%.

Mr. Kreeger expressed his appreciation to the staff in their development efforts in reaching this One Million Mark and noted a feeling of confidence that this can be sustained. Mr. FitzGerald remarked that it takes a team effort to accomplish these goals.

Mr. Kreeger asked the Committee to give some thought to establishing a Corporate Gifts Committee. He noted the success that the National Symphony had in a recent campaign in which corporations were asked to match other corporations in their donations.

Investment and Finance Mr. Folger reported that at a meeting with Mr. Jewett and Dr. Marzio, the approved budget for FY79-80 was reviewed in depth to provide a prudent fall-back position should the NEA Grant not be approved. The cut-back would be across the board including salaries, printing of the brochure for the Challenge Grant, etc.

Mr. Folger also noted that the Portfolio rate is 7% and the short term is at 10%.

Special Events Dr. Marzio announced that the Washington Art Group needs names of business oriented people to join this luncheon group. Trustees were invited to submit the names of perspective members.

Art School Dean Thomas noted that the end of the Second Summer Session is now approaching.

In an effort to increase the number of students in the Open Courses for the Fall Session, an emphasis is being placed on the teachers and times of the courses in the advertising for potential students. A self mailer is being sent to 5,000 readers from the "American Photography" list and readers of "Washington Review of the Arts" will be offered the opportunity to waive registration fees.

Mr. Kreeger suggested that the School obtain a regional list from the American Association of Retired Persons and perhaps offer discounts for senior citizens.

Works of Art Ms. Livingston reported that two very productive meetings were held this summer centering on future exhibitions and the 80/81 Works of Art budget. As a result there is a feeling of being on top of the situation as far as the Exhibition Schedule is concerned. Ms. Livingston categorized the many ways in which the upcoming exhibition schedule relates to the Corcoran's position in the community.

The January, 1980 show of regional art by the Curator of Local Art will reflect the Corcoran's commitment to local art. The Guy Pene du Bois emphasizes the international outlook of the Corcoran. A unique factor of this show is that it orginates here and will travel thereafter earning an income for the Corcoran. Also on the International front but dealing with the Corcoran's commitment to the avant-garde is a selection of art from the Austrian government. Covering a period of Vienna reactionism 1955-70, the show will open here and travel. The Corcoran is also identified with its great American collection and on September 14 will feature the Weisman Collection of California Art in the upper five galleries. The Corcoran's commitment to photography continues to bring in a special audience.

Ms. Livingston noted that a selection of prints and sculpture from the Armand Hammer Collection of Daumier will open September 20.

Mr. Kreeger announced that Trustee Carl Freeman has offered to finance the purchase of necessary slide projecting equipment which would enable the Works of Art Committee to be better informed during their meetings. Occasionally slides could be also be shown during Board meetings to achieve a greater sense of involvment on the part of Trustees.

Friends Mr. Gerstin noted that while there has been success in the growing number of Friends, there comes with this the need to "service" these Friends. He would like the Friends to become closely associated with events at the Corcoran including new members being introduced to the Permanent Collection and offering the Friends a program of education.

Mr. Gerstin was asked to submit ideas to the Executive Committee of ways to more closely bind the Friends to the Corcoran.

Mr. FitzGerald suggested that the Friends receive some token, i.e. a pin.

Dean Thomas noted how helpful the Friends were in the arrangements for the Open House held last Spring.

Mr. Saul suggested that the $100 membership fee be increased to keep up with the rate of inflation. Mr. Gerstin did not feel this was the year to raise the dues, but rather it is necessary to improve the services.

Women's Committee Dr. Marzio announced he will soon present a list of items requiring top priority to Mrs. Dudley.

Building and Grounds Mr. Hull announced an upcoming September meeting by this Committee to review the proposal to refurbish the auditorium. Approximately $22,000 will be needed to cover the design fee and air conditioning specifications before the Committee is able to accept bids for the renovation.

Dr. Marzio noted that a contract is expected this month from Lansdowne Catering, Ltd. regarding their proposal to open a restaurant in the Corcoran.

Dr. Marzio also noted that the Building fund was put on the back burner this past year because so much was needed for day to day

operating expenses. As a result it will take additional funds to make the much needed repairs. If the Challenge Grant is received, there will be three priorities: 1) the General Endowment 2) monies for the School and 3) the Building Fund.

Mr. Kreeger asked for an updated priority list from the Building and Grounds Committee noting that perhaps there are resources within the Board to tap to help with engineering and initial planning.

Public Relations Dr. Marzio reported that designs for a new letterhead are now being submitted. He felt the purpose of the Corcoran could be clarified in a new logo.

Education/Shop Mrs. Salant reported that a sculpture show for the blind was discussed in their last meeting.

4. Other Business

Ms. Goffe noted that as a result of the recent IRS audit, the Corcoran has received a non-profit status and a general clean bill of health.

In meeting the needs of the handicapped, the District has now provided the curb cuts on the New York and 17th Street sidewalk.

Meeting dates for the next fiscal yeare were set at October 8; November 12 and December 10. A meeting of the full Board will be held November 26 and September 24.

There being no other busines, the meeting was adjourned at 1:55 p.m.

Respectfully submitted,

_____

Lorna Tilley
Acting Secretary

CORCORAN

1979-1980
Musical Evenings

CORCORAN

Gallery and
School of Art
17th & New York
Avenue, N.W.,
Washington, D.C.
20006

The Corcoran would be pleased to have you with us for our sixth season of the Musical Evenings Series. Presenting both classical and contemporary selections, the Corcoran musical programs feature famous musicians as well as future greats.

Tokyo String Quartet

"One of the finest quartets in existence."

Chicago Tribune

Marta Deyanova

". . . she's not just another performer, but an artist endowed with an unusually comprehensive and sensitive gift of interpretation."

London, Daily Telegraph

National Symphony String Quartet

"A big rich tone . . . This ensemble does not mince words. Its inclinations are not that of the intimate chamber, but of the more spacious hall."

Joan Reinthaler
The Washington Post

Steven Kemper

". . . the pianist's big sound, chiseled articulation, and self-assertive manner resulted in some very exciting playing."

". . . he has a style of his own and a taste for elegance."

Joseph Horowitz
The New York Times

Alan and Nancy Mandel

"Great artists . . . most brilliant . . . superb interpretation . . . full of life."

Oslo, Norway Aftenposten

Miles Hoffman

"He is clearly one of the outstanding violists I have had the privilege to hear, and one destined for a brilliant career."

Mstislav Rostropovich

Opening the 1979-80 season of the Musical Evenings series will be the Tokyo String Quartet. As in previous seasons, they and the National Symphony String Quartet will perform their concerts on the Corcoran Amati and Stradivari instruments.

All concerts are on Friday or Saturday evenings at 8:30 p.m. and will be held in the intimate space of the Corcoran's auditorium, followed by a reception in the Atrium to meet the musicians.

1979

Friday, October 5
TOKYO STRING QUARTET

Friday, November 2
MARTA DEYANOVA, PIANIST

Friday, November 16
NATIONAL SYMPHONY STRING QUARTET

1980

Friday, January 11
TOKYO STRING QUARTET

Friday, March 28
TOKYO STRING QUARTET

Saturday, April 5
NATIONAL SYMPHONY STRING QUARTET
STEVE KEMPER, PIANIST

Friday, April 25
ALAN and NANCY MANDEL
VIOLIN and PIANO

Saturday, May 10
MILES HOFFMAN, VIOLA

Corcoran Gallery of Art members may purchase two subscriptions at the Member's rate and any additional subscriptions at the regular rate. Friends of the Corcoran Gallery of Art may purchase all tickets at the Member's rate.

Concerts added during the year will be at no cost to the subscribers.

Please complete and return this form with your check, payable to the Corcoran Gallery of Art, and a self-addressed stamped envelope to: The Corcoran Gallery of Art, Music, 17th St. & New York Ave., N.W., Washington, D.C. 20006.

Please send me:

_____ Series tickets at the Members rate of $38.00

_____ Series tickets at the Non-Members rate of $65.00

Individual tickets at the door:

Members $5.00 Non-Members $8.00

If you are not already a member of the Corcoran Gallery of Art we would be most happy to send you information and an application. Members receive discounts on the music series and on purchases in the Gallery shop, they receive a monthly calendar, invitations to previews and more benefits. Please contact the Membership Office at 638-3211, Ext. 21 or 23.

_____
Name

_____

_____
Address

_____

_____
Work Phone Home Phone

D.C. Charitable Solicitation Certificate No. 6-07-395

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE
TRUSTESS OF THE CORCORAN GALLERY OF ART
August 13, 1979

Members of the Executive Committee present at the meeting were Madame Salant and Messrs. FitzGerald, Folger, Gerstin, President of the Friends, Hull, Kreeger, Chairman, Saul.

Members of the Staff present at the meeting were Dr. Marzio, Director, Ms. Livingston, Assoc. Director, Dean Thomas, Ms. Goffe, Director, Finance and Planning, Mrs. Muccio, Director, Development, Adm. Snead Director, Building and Grounds and Mrs. Tilley, Executive Secretary.

The meeting was called to order by Mr. Kreeger at 12:40.

1. Approval of the Minutes of July 16, 1979

The minutes of the Executive Committee Meeting of July 16 were approved with the amendment on page 2 of the Women's Committee Report that it was the "1979" Ball that declared an $80,000 net.

2. Financial Report: Gallery and School

Mr. Kreeger noted that if all Trustees would submit the cash from their pledges the Gallery would end the year with a surplus. Dr. Marzio noted that a number of donors have been asked to specify that their donation go to the Gallery, so as to be elegible for matching on a 3 to 1 ratio with the hoped for NEA Challenge Grant.

The Financial Statement as of July 31, 1979 shows a Museum surplus of $112,575 and a School deficit of $86,663.

3. Committee Reports

Development Mr. FitzGerald reported that revenues received to date amount to $1,004,000 with an additional $92,000 anticipated before the end of the fiscal year (August 31). Grants and Gifts show an increase of 60% over last year and Membership shows an increase of 14%.

Mr. Kreeger expressed his appreciation to the staff in their development efforts in reaching this one million mark and noted a feeling of confidence that this can be sustained. Mr. FitzGerald remarked that it takse a team effort to accomplish these goals.

Mr. Kreeger asked the Committee to give some thought to establishing a Corporate Gifts Committee. He noted the success that the National Symphony had in a recent campaign in which corporations were asked to match other corporations in their donations.

Investment and Finance Mr. Folger reported that at a meeting with Mr. Jewett and Dr. Marzio, the approved budget for FY79-80 was reviewed in depth to provide a prudent fall-back position should the NEA Grant not be approved. The cut-back would be across the board including salaries, printing of the brochure for the Challenge Grant, etc.

Mr. Folger also noted that the Portfolio rate is 7% and the short term is at 10%.

Special Events Dr. Marzio announced that the Washington Art Group needs names of business oriented people to join this luncheon group. Trustees were invited to submit the names of perspective members.

Art School Dean Thomas noted that the end of the Second Summer Session is now approaching.

In an effort to increase the number of students in the Open Courses for the Fall Session, an emphasis is being placed on the teachers and times of the courses in the advertising for potential students. A self mailer is being sent to 5,000 readers from the "American Photography" list and readers of "Washington Review of the Arts" will be offered the opportunity to waive registration fees.

Mr. Kreeger suggested that the School obtain a regional list from the American Association of Retired Persons and perhaps offer discounts for senior citizens.

Works of Art Ms. Livingston reported that two very productive meetings were held this summer centering on future exhibitions and the 80/81 Works of Art budget. Long range planning, Ms. Livingston emphasized, is essential for a successful exhibition schedule. Ms. Livingston categorized the many ways in which the upcoming exhibition schedule relates to the Corcoran's position in the community.

The January 1980 show of regional art by the Curator of Local Art will reflect the Corcoran's commitment to local art. The Guy Pene du Bois emphasizes the international outlook of the Corcoran. A unique factor of this show is that it orginates here and will travel thereafter earning an income for the Corcoran. Also on the International front but dealing with the Corcoran's commitment to the avant-garde is a selection of art from the Austrian government. Covering a period of Vienna reactionism 1955-70, the show will open here and travel. The Corcoran is also identified with its great American collection and on September 14 will feature the Weisman Collection of California Art in the upper five galleries. The Corcoran's commitment to photography continues to bring in a special audience.

Ms. Livingston noted that a selection of prints and sculpture from the Armand Hammer Daumier Collection will open September 20.

Mr. Kreeger announced that Trustee Carl Freeman has offered to finance the purchase of necessary slide projecting equipment which would enable the Works of Art Committee to be better informed during their meetings. Occasionally slides could be also be shown during Board meetings to achieve a greater sense of involvment on the part of Trustees.

Friends Mr. Gerstin noted that while there has been success in the growing number of Friends, there comes with this the need to "service" these Friends. He would like the Friends to become closely associated with events at the Corcoran including new members being introduced to the Permanent Collection and offering the Friends a program of education.

Mr. Gerstin was asked to submit ideas to the Executive Committee of ways to more closely bind the Friends to the Corcoran.

Mr. FitzGerald suggested that the Friends receive some token, i.e. a pin.

Dean Thomas noted how helpful the Friends were in the arrangements for the Open House held last Spring.

Mr. Saul suggested that the $100 membership fee be increased to keep up with the rate of inflation. Mr. Gerstin did not feel this was the year to raise the dues, but rather it is necessary to improve the services.

Women's Committee Dr. Marzio announced that he will soon present a list of projects to Mrs. Dudley to be considered by the Women's Committe for funding in FY 79-80.

Building and Grounds Mr. Hull announced an upcoming September meeting by this Committee to review the proposal to refurbish the auditorium. Approximately $22,000 willl be needed to cover the design fee and air conditioning specifications before the Committee is able to accept bids for the renovation.

Dr. Marzio noted that a contract is expected this month from Lansdowne Catering, Ltd. regarding their proposal to open a restaurant in the Corcoran.

Dr. Marzio also noted that the Building fund was put on the back burner this past year because so much was needed for day to day

operating expenses. As a result it will take additional funds to make the much needed repairs. If the Challenge Grant is received, the Corcoran will consider undertaking a broad fundraising campaign made up of three priorities: 1) the genral endowment 2) monies for the school and 3) the building fund.

Mr. Kreeger asked for an updated priority list from the Building and Grounds Commiteee noting that perhaps there are resources within the Board to help with engineering studies and initial planning.

Public Relations Dr. Marzio reported that designs for a new letterhead are now being submitted. He felt the purpose of the Corcoran could be clarified in a new logo.

Education/Shop Mrs. Salant reported that a sculpture show for the blind was discussed in their last meeting.

4. Other Business

Ms. Goffe noted that as a result of the recent IRS audit, the Corcoran has received a renewal of its non-profit staus.

In meeting the needs of the handicapped, the District has now provided the curb-cuts on the New York Avenue and 17th Street sidewalk.

Meeting dates of the Fxecutive Committee for the next fiscal year were set at October 8; November 12 and December 10. Meetings of the full Board will be held September 24 and November 26.

There being no other business, the meeting was adjourned at 1:55 p.m.

Respectfully submitted,

_____

Lorna Tilley
Acting Secretary

The Executive Committee
Board of Trustees
Corcoran Gallery of Art
August 13, 1979

Members of the Exec Com. present were
(2) Messrs: ~~Kreeger, Chairman~~ Fitzgerald, Folger, Gerstein, pres. Friends, Hall, Kreeger, chm, Saul (1) Mesdames: Salant and Staff Di Marzio, Director, Ms. Lewington, assoc Dir, Dean Thomas, Ms Goffe, Dir Fin & Planning, Ms Muccio, Dir Development, Adm Snead, Dir. Bldg & Grds, Ms. Tilley, Exe Sec.

The meeting was called to order by Mr. Kreeger at 12:40

The minutes of the Ex C com meeting of July 16 were amended to read on p. 2 under Women's Com. Report that it is the "1979" Ball that declared a $80,000 net.

1. Financial Report: Gallery and School
Mr. Kreeger noted that if all Trustees would submit the cash from their pledges the Gallery would end the year with a surplus. Di Marzio noted that a number of people have donated this year ~~to the Museum who usually don~~ who have normally granted the School but have instead been asked to specify the Gallery so as to be used for NEA grant. Thus the School budget would normally not be in this deficit position.

Ms Gaffe's report as of July 31 shows a Museum surplus of $112,575 and a School deficit of $86,663

Committee Reports

Development Mr Fitzgerald reported that revenues received to date amount to $1,004,000 with an additional $92,000 anticipated before the end of the fiscal year. Grants and gifts show an increase of 74% over last year and Membership shows an increase of 14%.

Mr Kreeger expressed his appreciation to the Development efforts of the Staff ~~and noted the~~ a feeling of confidence ~~that this~~ in reaching this one million mark and noted a feeling of confidence that this can be sustained. Mr. Fitzgerald remarked that ~~this~~ it takes a team effort to accomplish these goals.

Mr Kreeger asked the Committee to give some thought to establishing a Corporate Gift Committee. He noted the success that the National Symphony had in a recent campaign in which corporations were asked to match other corporations in their donations.

Investment and Finance

Mr. Folger reported that at a meeting with Mr Jewett and Dr Marzio, the approved budget for FY 79-80 was reviewed in depth to provide a prudent fall-back position in case the NEA grant is not approved. The cut back of $150,000 would be across the board including salaries, printing of the brochure for the Challenge Grant, etc. Mr. Folger also noted that the portfolio rate is 7% and the short-term is at 10%

Special Events

~~Dr Marzio announced that the Washington Art Group needs names of business-community people to join this group. A response from all Trustees to submit names if needed of business oriented people~~

He appealed to

Dr. Marzio announced that the Wash Art Group needs names of ~~prospective~~ business oriented people to join this luncheon group. Trustees were invited to submit the names of perspective members.

Art School

Dean Thomas noted that the end of the Second Summer Session is now approaching. In an effort to increase the number of students in the open courses for the Fall Session, an emphasis is being placed on the teachers and times of the courses in the advertising for potential students. A self mailer is being sent to 5,000 readers from the "American Photography" list and readers of "Wash review of the Arts" will be offered ~~have~~ the opportunity to waive registration fees.

Mr. Kreeger suggested that the School obtain a ~~list~~ regional list from the Amer. Assoc of retired persons and perhaps offer discounts for senior citizens.

Works of Art

Ms. Livingston reported that two very productive ~~successful~~ meetings were held this summer ~~both~~ centering on ~~dealing with~~ future exhibitions and the 80/81 budget ~~which shows that the~~ and she feels that as a result there is a feeling of being on top of the situation. ~~There is the sense that the Corcoran is beginning to show what it means~~ The sense of what the Corc. is to the community is being reflected in the upcoming exhibitions.

Ms. L. ~~specified~~ categorized the many ways in which the upcoming exhib. schedule relates to the fine point system of what the Carc is.

The Jan. 1980 show of regional art curated by the Curator of Local Art will reflect the Car. committment to local art.
The "Guy Pene du Bois" ~~proves~~ emphasizes the international outlook of the Corcoran.
~~This show is unique because it will originate~~ A unique factor of this show is that it originates here and will travel thereafter earning an income for the Corcoran.

Also on the International front but dealing with the Carc's committment to the Avant-Garde is a selection of art from the Austrian government. Covering a period ~~of from~~ of Viennia reactionism 1955-70, the show will open here and travel from here.

~~As always the~~ Corcoran is identified with its great Amer. Collection and on ~~a very~~ Sept. 14 ~~the We~~ will feature the Weisman Collection of Calif Art in the upper fine galleries.

The Carc. Committmt to photography continues to bring in a special audience.

Ms. L also noted ~~the date~~ a selection ~~from~~ Arm Hammer Collection of Daumier prints and sculpture from will open Sept 20.

Mr Kreeger announced that Trustee Mr. Carl Freeman has offered to finance the purchase of necessary slide projecting equipment that would enable the Works of Art Committee to be better informed during their meeting. Slides could occasionally also be shown ~~for to during occ~~ during Board meetings to achieve ~~for~~ a greater sense of involvement on the part of Trustees.

Friends

Mr. Gerstin noted that while there has been success in the growing numbers of Friends, there comes with this the need to "service" these Friends. He would like the Friends to become closely associated with events at the Corcoran including new members being introduced to the Permanent Collection and ~~generally giving the~~ offering the Friends a program of Education. Mr. Gerstin was asked to submit ideas to the Exec Com of ways to more closely bind the Friends to the Corcoran.

Mr. FitzGerald suggested that the Friends receive some token i.e. a pin.

Dean Thomas noted how helpful the Friends were in the arrangements for the Open House held last Spring.

Mr. Saul ~~remarked that~~ suggested that the $100 membership be increased due to the bite that inflation is taking. Mr. Gerster did not feel this was the year to raise the dues but rather it is necessary to first ~~increase~~ improve the services

Women's Committee

Dr. Marzio announced ~~the~~ he will soon present a "shopping list" to Mrs. Dudley of items ~~which he~~ needing top priority. ~~needed~~

Building & Grounds

Mr. Hull announced an upcoming Sept meeting by this committee to review the proposal to refurbish the Auditorium. Approximately $22,000 will be needed to cover the design fee and air conditioning specifications before the committee is able to accept bids for the renovation.

Dr Marzio noted that a contract is expected this month from Sandhouse Catering Lmt. on their proposal to open a restaurant in the Cercaran.

8.

The Director also noted that the Blg & Grds fund was put on the back burner this past year because so much was needed for the day today operating fund. As a result it will take additional funds to make the much needed repairs.

If the challenge grant is received there will be three priorities -- 1) the General Endowment 2) monies for the School and 3) the Blg Fund.

Mr. Kreeger asked for an updated priority list from the Blg and Grds committee noting that perhaps ~~we have~~ there are resources within the Board to tap to help with Engineering and initial planing.

Public Relations

Dr. Manzio noted that designs for a new letterhead are now being submitted. He felt the purpose of the Cocoaran could be clarified in a new logo.

Educ/Shop

Mrs Salant reported that a sculpture show for the Blind was discussed in their last meeting.

Other Business

Ms. Gopp noted that as a result of the recent IRS audit, the Car had received a non-profit status and a general clean bill of health.

In meeting the needs of the Handicapped the District has now provided the curb-cuts on the New York & 17th Street sidewalks.

Meeting dates for the next fiscal year were set at Oct. 9, Nov. 12 and Dec 10. A meeting of the Full Board will be held Nov. 26.

There being no other business, The meeting was adjourned at 1:55 PM

Respectfully Submitted

LORNA TILLEY
ACTING SECRETARY

The Executive Committee
Bd of Trustees
August 13

Exec. Sept 10
Full Sept 24

Mr. Krueger, Pres.; Mr. Gerstin, Mr. Hull
Mr. FitzGerald, Mr. Folger Mrs. Salant
Mrs. Pruccio, Ms, Goffe, Dr. Marzio, Ad Snead
Ms. Leungtin, Ms. Tilley Mr. Saul

The Meeting was called to order 12:40
Exec. Meeting of July 16 Minutes Correct
Mrs. Dudley Change p. 2 to "1979"
Ball declared $80,000 net
The minutes of the Exec Com of July 16 were approved with the correction that it was the 1979 Ball that netted $80,000.

I. Report of Pres.
Financial Report: Gallery & School
MK "if all Trustees make good on their cash - would end year with surplus.
p. 3 Museum surplus $112,575 as of July 31..
School deficit $86,663
faculty
A # of people have donated 1 year have normally granted to School
We have asked them to give to Museum to use for DEA grant.
thus School budget would normally not be 1 large deficit.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

purpose is to get businessmen to experience the Corcoran.

~~Art School~~ - PT:

End of Summer - approaching end of 2nd " session.

Emphasis on # of students attending open courses. Now emphasing teachers of these courses.

Bought list of 5,000 from "Amer Photographer" Self Mailer - get 4 students will cover 1 costs. to find potential students - flyer gives courses/teachers/times

"Wash Review of Arts" readers will waive registration fee if join.

No Maximum age of students.

means of advertising to attract new students

DLK: Amer. assoc of Retired persons if their list is regionalized look for list. PT: perhaps Discount for Sr. Citizens.

Works of Art JL

2 dimpt Mtgs 1 summer = measure of progress in CGA. Dealt with Fiscal Yr 80/81 for Exhibition for 1st / in CGA.

aimed for 1. We're on Top of Situation
2. begin. to get sense of CGA —
What WE ARE in Community
3. Getting a Kind of Committee
Creative sense of Exhibitions

5 point System of CGA
1. Identify of Amer. Call
2. " of Avant garde
3. Comittment to local Art — We're only ones.
4. Photography by us a special audience.
5. Internat'l Shows. We're arena for
" Shows due to Embassies in Town, etc. Int'l Corporations

good Example of us in Internat'l
"Guy Pene du Bois" — Ptr, writer critic
Will originate here and travel and
Will Earn income ~~fro~~ from ^ Show.

Dec/Jan 80/81 Austrian Government
will sponsor recent " Work.
Vienna reactionism. 1955-70
Avant-garde in Austria. Will open
here and travel from's.

other shows: after Clair List show — hope to have
series of local Art in ongoing forum

Weisman Collection of Calif Art.
Will open Sept 14 — very close to
Daumier " 18.
& diverse collection
Fred Weisman
Wife Marsha sister of Norton Simon.
5 galleries upstairs
~~[illegible]~~

Daumier / Calif on Thurs after 1.

DLK: Works of Art Committee is & popular — only 1/3 of membership comes to meetings.
Carl Freeman offered to finance the presentation to WKS ART Com. the Equipment to enable slides to be shown at WA Committee so that Com is well informed. 1 ✓ Enlist more interest in Com. + could be shown to Bd for greater sense of involvement.

Friends — Gerstin
Found more Friends but now need to service them. Paying attention to these events (services) one I month. Wants to ~ closely on these occasions

Giving consideration to Friends involvement in shows. i.e. New members introduced to Perm. Collection. Close to Smith Assoc. type education program.

DLK to Gerstin: Come up w/ concrete suggestions ~~some of ideas~~ to bind 750 Friends to the Museum.

BF Saul: is $100 minimum that could be increased due to inflation. Value of $100 membership is to get large contributions but must give members a sense of belonging to Museum.

propose new programs - have ballot to raise dues - Gerstin feels this is not year to raise.

DLK: Improved services under Gerstin's leadership & not increased dues.

Submit ideas to Exec. Com of what additional attractions should be offered to Friends.

FitzGerald: Friends receive some token of their membership. pin - Friend for 5 years, etc.

P. Thomas - funds helped w/ Open House.

Women's Com PCM
Will present her o shopping list for next yr.

Blg & Grds - Hadlai Hull
No Meetg ∩ Summer. Sept ∩ meeting to review proposal to refurbish Auditorium.
" is $22,500 - covers design, engineering air cond. requirements + specifications to add additional seats so as to be able to accept bids.

Restaurant - PCM
draft of contract from Landowne will be received and will know within month will do restaurant or not.

Blg Fund was put on back burner ∩ year b/c so much needed for day to day operating funds. Now we're in bind b/c so much to repair. If Challenge grant comes thru - we will try to organize 3 priorities ① General Endowment, ② School monies for, ③ Blg Fund.

Most urgent to do list of priorities
Spread: 1. Repair of drains on roof. to replace gutters = 63,000/section b/c of high scaffolding etc.

{ Walter Truland to Daumer

2. Roof Structure leaks is another priority.
poor design is a major flaw in Bldg. Clark Wiring

DLK: Hodlai – May we have updated priority list? Perhaps we have resources on Bd to tap to help us engineering and initial planning.

Public Relations – PCM
Redesign of letterhead logo.
Clarify " "

Educ/Shop – Salant
Sculpture for blind show was discussed in Educ Meeting.

G. Goffe IRS audit – reconfirms our non-profit status + Clean bill of health.
Handicap needs – Curb cuts on NY/17th made 1 Saturday.

Meeting dates for next fiscal yr will be set with these meetings.
Oct 8 Exec Nov 12 Nov 26 FB
Dec. 10

The Meeting was adjourned 1:55 P.M.

effort perfect clarity and due credit. Thank you for your assistance. Take care and keep cool!

Affectionately,

"Argie" Dudley

II

Domingo D.R. and returning around the 21st please excuse me from attending the Aug. 13 Executive Committee meeting.

On page 2 of the minutes, may the women's C. report be changed to read, that the 1979 Ball has declared the

III

$80,000 net! (We have no goal for the 1980 Ball to be chaired by Mrs. Biddle. Of course we are confident that she will be extremely successful!)

Please forgive the bother and for not making my statement giving Maude Brown's

Aug. 4, 1979

Dear Lorna,

Since I will be leaving monday for Santo

Corcoran Gallery of Art

Museum and School

Statement of Income and Expenses

for the 11 month period ending July 31, 1979

Attached are the Financial Statement for the Corcoran Gallery of Art, Museum and School, for the period ending July 31, 1979. Further refinements within accounts are continuing at a satisfactory rate and in consultation with the professional staff of Coopers and Lybrand.

The following is an overview of gross receipts and disbursements for the Museum, School and the total for the 11 month period.

	MUSEUM	SCHOOL	TOTAL
Support and Revenues	$1,235,067	$ 978,675	$2,213,742
Expenses and Deductions	1,110,189	1,005,762	2,115,951
	$ 124,878	$ (27,087)	$ 97,791

The Museum
Statement of Income and Expenses for the 11 month
Period ending July 31, 1979

	AUDIT 77-78	APPROVED BUDGET 78-79	EOY 78-79	as of 7/31/79
SUPPORT AND REVENUES				
Contributions				
Grants and Gifts	276,549	788,958	987,506	767,845
Membership	86,448	100,000	95,000	94,442
Subtotal	362,997	888,953	1,082,508	862,287
Income from Operations				
Special Events	13,188	8,000	9,522	11,406
Miscellaneous (Trustee Lunches)	4,715	2,000	2,644	3.170
Admissions	65,992	75,000	29,038	29,038
Photography (Clients)	5,231	2,400	5,045	9,003
Weekend Workshops	23,487	20,175	17,836	15,050
Special Events/Educ.	--	1,200	400	--
Interns	--	2,750	2,246	2,246
Washington Art Group	--	3,200	--	--
Previews	--	--	7,691	--
Exhibition Participation Fees	10,440	23,400	25,646	28,272
Shop Sales	108,535	99,300	103,325	99,160
Subtotal	231,588	237,425	205,413	197,345
Income from Investments				
Gallery Funds	--	100,000	100,000	108,935
Clark Funds	--	70,000	70,000	66,500
Subtotal	152,193	170,000	170,000	175,435
TOTAL	746,778	1,296,378	1,457,921	1,235,067

The Museum

	AUDIT 77-78	APPROVED BUDGET 78-79	EOY 78-79	as of 7/31/79
EXPENSES AND DEDUCTIONS				
Compensation and Benefits				
Salaries and Wages	558,608	622,434	637,838	578,467
Employee Benefits	77,225	90,827	91,000	84,420
Pensions	8,760	6,319	6.319	5,793
Subtotal	644,593	732,580	735,157	668,650
Administration Expenses				
Shop Framing	--	--	6,165	--
Office Supplies	11,868	9,977	5,216	3,691
Office Repairs	1,935	1,980	1,635	993
Computer Services	8,743	9,700	9.700	7,848
Telephone	15,070	14,500	20,500	14,411
Xerox	--	10,000	12,500	9,864
Postage and Mailing	10,877	20,000	26,388	31,683
Office Equipment	--	4,095	4,095	--
Professional Services	30,058	39,050	36,695	20,594
Insurance	12,982	12,600	11,256	10,722
Equipment Rental	112	--	--	390
Printing	22,914	64,660	63,681	23,334
Subtotal	114,555	186,562	197,831	123,530
Plant Expenses				
Building Repairs	5,119	5,600	5,600	7,318
Building Utilities	71,531	112,800	112,800	99,927
Building Equipment	3,000	1,400	1,000	1,197
Building Supplies	1,181	11,900	10,000	10,246
Building Services	7,438	9,880	9,500	2,581
Building Maintenance	2,650	3,000	4,500	3,682
Other:Painting	3,031	5,000	5,000	--
Cafe	--	1,500	600	--
Fire Protection	85	800	170	170
Security Supplies	5,365	4,887	4,445	7,345
Subtotal	99,400	156,767	153,625	132,466

The Museum

	AUDIT 77-78	APPROVED BUDGET 78-79	EOY 78-79	as of 7/31/79
EXPENSES AND DEDUCTIONS CONTINUED				
Space Maintenance Fee	(110,607)	(125,000)	(125,000)	(114,584)
Program Expenses				
Subscriptions and Library	2,704	11,446	10,833	10,084
Travel and Entertainment	4,070	14,593	12,700	7,567
Publicity	--	3,000	2,641	1,512
Education Supplies	4,178	6,105	7,904	7,752
Previews	16,420	5,600	12,291	12,252
Exhibitions	127,474	199,075	207,382	175,988
Restoration	1,000	20,000	29,260	--
Photography	2,688	4,525	5,738	5,523
Subtotal	158,534	266,344	288,749	220,678
Shop Merchandise & Expense	52,529	64,500	68,805	58,414
Contingencies	11,525	24,625	26,179	21,035
Subtotal	64,054	89,125	94,984	79,449
TOTAL	970,529	1,296,378	1,345,346	1,110,189
Revenues over(under) expense	(223,751)	--	112,575	124,878
Fund balance	7,753	--		
Transfer among funds	215,998			
Fund balance 8/31/78	--			

The School
Statement of Income and Expenses for the 11 month
Period ending July 31, 1979

	AUDIT 77-78	APPROVED BUDGET 78-79	EOY 78-79	as of 7/31/79
SUPPORT AND REVENUES				
Gifts and Grants	33,499	92,000	39,020	25,704
Tuition and Fees	818,132	956,900	927,000	917,610
School Auction	75,585	--	--	--
Investment Income	24,211	25,000	27,000	26,997
Commission Income	2,724	3,100	3,000	3,486
Miscellaneous	5,579	4,000	4,000	4,923
TOTAL	959,730	1,081,000	1,000,000	978,675
EXPENSES AND DEDUCTIONS				
Salaries and Benefits	705,670	767,500	766,563	704,774
Space Maintenance Fee	110,607	125,000	134,000	114,584
Repairs and Maintenance	35,485	40,000	42,000	44,456
Scholarships and Fellowships	19,775	29,000	28,000	25,425
General Office Expenses	9,483	14,000	10,500	7,926
Educ. Supplies and Fees	61,161	50,000	55,800	60,638
Printing	16,289	18,500	15,000	14,982
Professional Services	6,176	4,000	5,000	5,122
Travel and PR	6,737	10,000	6,000	5,148
Insurance	728	1,000	1,000	740
Dupont	16,353	18,000	20,500	18,923
Auction Expenses	12,554	--	--	--
Student Functions	4,374	3,000	1,800	1,857
Miscellaneous	14,311	1,000	500	960
TOTAL	1,019,683	1,081,000	1,086,663	1,005,762
Revenues over(under) exp.	(59,953)	--	(86,663)	(27,087)
Fund Balance	14,985			
Transfer among funds	31,021		2,973	
Fund Balance	(13,947)		(83,690)	

Corcoran Gallery of Art
Development Report

July, 31, 1979

Source	Current Month Donor	Current Month Amount	Cumulative Donor	Cumulative Amount	Cumulative Amt. to Oper. Budget	Goal to Oper. Budget FY 1979	Actual FY 1978
TRUSTEES						$ 150,000	$ 185,934
Undes.	3	10,921	36	94,229	94,229		
Designated							
OTHER INDIVIDUALS						80,000	54,681
Undes.	53	3,777	147	35,549	35,549		
Designated			9	(1,585)	25		
WOMEN'S COMMITTEE						45,000	51,725
Undes.				42,985	42,985		
Designated				(20,000)			
BEQUESTS							2,500
Undes.	1	1,000	1	1,000	1,000		
Designated			1	(4,200)			
OTHER							
Undes.			3	366	366		
Designated			1	9,000	9,000		
CORPORATIONS						135,000	101,220
Undes.	3	2,275	29	35,784	35,784		
Designated			7	(89,100)	84,100		
Facility Use	4	3,775	27	49,263	49,263		
FOUNDATIONS						150,000	161,300
Undes.			10	226,650	226,650		
Designated			4	(159,000)	134,000		
GOVERNMENT						114,612	70,315
Undes.			2	39,484	39,484		
Designated	4	48,639	12	(141,955)	46,633		
Sub Total	68	$70,387	289	950,150	779,068	$674,612	627,675
Membership		4,485		95,441	95,441	100,000	88,533
Total:	68	$74,872	289	$1,045,591	$874,509	$774,612*	716.208

*Budget Revisions not included

July 31, 1979

Corcoran School of Art
Development Report

Source	Donor	Amount	Cumulative Donor	Cumulative Amount	Cumulative Amt. to Oper. Budget	Goal to Oper. Budget FY 1979	Actual FY 1978
TRUSTEES							
Undes.	1	1,000	4	3,500	3,500	$2,500	$ 1,000
Designated							
OTHER INDIVIDUALS							
Undes.			1	522	522	5,000	
Designated	1	25,000	8	(58,518)	5,398		
WOMEN's COMMITTEE							
Undes.				$10,000	$6,000*	6,000	5,000
Designated							
BEQUESTS							
Undes.			1	1,000	1,000		
Designated							
OTHER							
Undes.			1	3,000	3,000	3,000	999
Auction							63,031
Masquerade				7,000	7,000	7,000	
CORPORATIONS							
Undes.			1	450	450	2,500	
Designated							
FOUNDATIONS							
Undes.							5,000
Designated			1	6,000	6,000	20,000	
GOVERNMENT							
Undes.							
Designated							
TOTAL	2	26,000	17	$89,990	$32,870	$46,000 ($88,000-present goal)	$75,030

* Total Gift was $10,000 but $4,000 was carried as operating income on the Budget.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

Corcoran Gallery of Art

Contributions - July, 1979

	Contributions Not Applicable to the Operating Budget:	
Trustees:	Mrs. John Nef (School - Operating) (7/20/79)	1,000
Other Ind:	Dr. Theodore B. Bernstein (Ethel Loraince Bernstein Memorial Fund - School Restricted) (7/27/79)	25,000
	Mr. and Mrs. Theodore Dominick Gift-in-kind - Gallery (7/13/79)	(35)
Govt:	NEA - Museum Purchase Plan (7/19/79)	20,000
	NEA - Conservation - Clark (7/19/79)	6,000
	NEA - Conservation - European Collection (7/19/79)	10,000
		36,000

Total Contributions Not Applicable to the Oper. Budget: $62,000

Corcoran Gallery of Art

Membership Report

FY 1979

	Current Mo. July, 1979	Current Year to Date	July, 1978	Year to Date FY 1978
# Memberships Received	95	2116	79	1804
# New	31	591	46	463
# Renewed	64	1525	33	1341
$ Amount Received	$4485	$95,441	$3310	$82,216
Total Membership:	2327		2085	

Membership Breakdown by Category

FY 1978/1979

Category	Number	$ Amount
Student	56	$840
Single	880	$22,000
Family	559	$19,565
Young Friend	123	$4635
Friend	453	$27,905
Sponsoring	21	$4500
Contributing	10	$4546
Corporate	14	$11,450
Complimentary	101	-0-
TOTAL		$95,441

Amount in Friend's account: $21,260

acl

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

The Corcoran Gallery of Art

as of August 8, 1979

Uses of the Corcoran Facilities
FY 1978-1979

Date	Name	Type	Fee Paid
09/19/78	CBS Inc.	Reception	$4,000 - Contribution 1,000 - Membership
09/25/78	First National Bank of Chicago	Reception	(4,000)- Contribution (1,000)- Membership
10/10/78	Association of Record Managers & Adm.	Reception	4,000 - Contribution 1,000 - Membership
10/27/78	Women's Caucus in the Arts	Auditorium	No Fee
11/06/78	Foote & Davies, Inc.	Reception/Dinner	4,000 - Contribution 1,000 - Membership
11/13/78	Westinghouse Electric Co.	Reception	4,000 - Contribution 1,000 - Membership
11/14/78	Department of the Interior	Reception	250 - Contribution
11/27/78	Wash. - Metro Chapter - AIA	Auditorium	500 - Contribution
11/28/78	American Council of Life Ins.	Reception	(4,000)- Contribution (1,000)- Membership
11/29/78	Marion Barry for Mayor	Reception	238 - Contribution
12/03/78	Steptoe & Johnson	Auditorium	250 - Contribution
01/27/79	American Council of Realtors	Tour & Sherry	500 - Contribution
01/30/79	Florida State Society	Reception	2,000 - Contribution 500 - Membership

* Has Not paid this amount yet
($) Money paid in FY 77/78

Date	Name	Type	Fee Paid
03/01/79	Washington Conservation Guild	Auditorium	No Fee
03/06/79	University of Chicago	Auditorium	$ 100 - Contribution
03/07/79	Optical Society of America	Reception	2,000 - Contribution 500 - Membership
03/27/79	Coro Foundation	Reception	200 - Contribution
04/06/79	American Gem Society	Reception	4,000 - Contribution 1,000 - Membership
04/12/79	Acccustical Society	Auditorium	250 - Contribution
04/26/79	National Venture Capital Assoc.	Dinner	1,100 - Contribution 1,000 - Membership
04/29/79	Wesleyan University (Mr. & Mrs. Henry S. Wakabayshi)	Auditorium	100 - Contribution
05/05/79	Meadow Brook Art Museum	Luncheon Photography Gallery	* 15 - Contribution
05/13/79	First National State Bank of New Jersey	Reception	4,000 - Contribution 1,000 - Membership
05/16/79	Investment Companies Institute	Dinner	4,000 - Contribut 1,000 - Membership
05/17/79	American Law Institute	Reception	2,000 - Contribution 500 - Membership
05/30/79	Stedelijk Museum	Auditorium	No Fee
06/05/79	Joshua Taylor	Reception	No Fee
06/06/79	Operations Research Inc.	Reception	4,000 - Contribution 1,000 - Membership

* has not paid this amount

	Date	Name	Type	Fee Paid
	06/16/79	Historic Conservation & Research (DOI)	Reception	325 - Contribution
	06/17/79 & 06/20/79	Mobil Oil Corporation	Reception	450 - Contribution
FY80	09/10/79	American Chemical Society of DC	Reception	2,000 - Contribution 500 - Membership
	11/28/79	Gerontological Society	Reception	* 2,000 - Contribution 500 - Membership (paid $10,000 cont.)
	11/11/79	Robert Morris Association	Reception	4,000 - Contribution 1,000 - Membership

FY 79/80	Paid	Not Paid
Contribution . . .		
Membership		
FY 78/79		
Contribution . . .	$ 42,263	$ 15
Membership	$ 9,975	$ -0-

FY 77/78 (up to and including May 1978)

Contribution	$ 24,875
Membership	$ 5,050

Paid in FY 78/79; Event in FY 79/80

Contribution	$ 7,000
Membership	$ 1,500

Paid in FY 77/78; Event in FY 78/79

Contribution	$ 8,000
Membership	$ 2,000

SMB 08/09/79

CORCORAN
GALLERY OF ART · SCHOOL OF ART
SEVENTEENTH STREET &
NEW YORK AVENUE, NORTHWEST
WASHINGTON, DC 20006
(202) 638-3211

Notice to All Members of the Executive Committee:

The next meeting of the Executive Committee will take place on Monday, August 13 at 12:00 noon at the Corcoran Gallery of Art. Please advise Lorna Tilley at the Gallery (638-3211 ext. 22) as to whether or not you plan to attend.

Lorna Tilley
Executive Secretary

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE

TRUSTEES OF THE CORCORAN GALLERY OF ART

July 16, 1979

Members of the Executive Committee present at the meeting were: Mesdames Alper, Salant, Vanderpool, Warner and Yerkes, and Messrs. FitzGerald, Folger, Jewett, Kinney, Rea and Wilkinson. Mrs. Dudley attended the meeting as representative of the Women's Committee and Mr. Gerstin as representative of the Friends. Members of the staff present included: Dr. Marzio, Director; Ms. Livingston, Associate Director; Mr. Thomas, Dean of the School; Dr. Nygren, Curator, Ms. Goffe, Director of Finance and Planning; Mrs. Muccio, Director of Development and Membership; Admiral Snead, Building Projects Director; and Ms. Tilley, Executive Secretary.

The meeting was called to order at 12:20 p.m. by Mr. Jewett, First Vice-President.

Dr. Nygren introduced Conservator Robert Wiles, who explained the progress he was making on the restoration of the Jacob Frymire painting which had been donated by Robert and Linda Simmons. Mr. Nygren explained that the restoration was being paid for with funds from the Dorothy Philips account. Dr. Nygren emphasized that this was a significant memorial to Dorothy Philips, the former Curator of Collections of the Corcoran.

1. The Minutes of the meeting of June 18, 1979 were approved. Mr. Jewett asked Ms. Lorna Tilley to act as Assistant Secretary for the meeting.

2. Financial Matters

The Financial Report was given by Ms. Goffe, who explained that with the assistance of Coopers and Lybrand she had brought the books up to date through June 30, 1979; although posting to restricted accounts remains to be done. Ms. Goffe reported that Coopers and Lybrand is beginning work on the FY79 Audit. Based upon end-of-year estimates prepared by the School and Museum departments, the Corcoran as a whole is marginally in the black for FY79. Using these estimates, the Museum projects a surplus of around $110,000 and the School a deficit of about $84,000. All members of the Executive Committee were invited to the Finance Committee's next meeting on July 30th when they will review budgets.

Prognosis Fiscal Year '79-80

Mr. Folger, Treasurer and Chairman of the Finance Committee, noted that, like most art schools, the Corcoran School is facing a growing deficit. During FY79-80, the School will have to raise $160,000 which will take a great effort. He emphasized that the Art School Committee may have to revise the School budget at mid-year if the fund raising effort does not meet this goal.

Mrs. Yerkes noted the significant role the Corcoran School plays in the community; it is educating creative people, and this means a great deal to the art community of D.C. She added that the talents of the Development office must be utilized in greater fund raising so it will

not be necessary to drastically raise tuition. At the same time, the School must meet the salary requirements of the teaching staff.

Dean Thomas noted that it takes time to build up a constituency and that the full-time program has just begun to grow; having increased from 16 to 220 full time students. It will take several years to build a strong alumni following.

Mr. Folger reminded the Committee that one or two staff people can not raise money; rather, it must be a group effort with trustees leading the way. The Development office was asked to compile a list of potential donors for the Trustees to utilize.

3. Committee Reports

(a) Development & Membership Mr. FitzGerald reported that, as a result of giving by Trustees, the goal of $150,000 in gifts and pledges has been exceeded. It is estimated to be $164,000 by August 31; as of June 30th $83,308 is in hand. There is a need to expand in the area of corporate giving, but on the whole the total for the year's effort is estimated to be just over one million dollars, having exceeded the goal of $774,000 for the year. Mr. FitzGerald praised the Development Office and Sheila Muccio for their tremendous results and noted that none of this would be possible without their hard work. Mr. FitzGerald noted that he will be writing to all Trustees who are not current members of the Corcoran, asking them to join.

(b) Special Events Mrs. Alper reported that the Washington Art Group will hold a series of four to five luncheons during the coming year and that the Committee is looking for business leaders to join. All Trustees are invited, but the purpose is to acquaint the business world with the Corcoran.

(c) Works of Art Mrs. Vanderpool announced that the entire 79-80 Exhibition Schedule was approved. A quiet year is anticipated and it allows for works from the collection to be shown which are not always on exhibit. Ms. Livingston noted that she is now working on the 80-81 budget. The exhibition American Masterpieces on the Market will not be held this year but the idea will be retained for future use. As a result of the research for this exhibition, a list has been formulated of American works that could fill the gaps in the American collection.

(d) Women's Committee Mrs. Dudley reported that the Ball Committee for 1980 had had its first meeting with the Chairperson Louisa Biddle. They have set a goal of $80,000 net. She announced that the Docent Chairman will be invited to become an ex-officio member of the Women's Committee. Mrs. Dudley also noted that plans are well underway for the Zandra Rhodes fashion show to benefit the Corcoran on September 12th.

Mr. FitzGerald extended a special word of appreciation to the Women's Committee for all their hard work.

(e) Building and Grounds Adm. Snead noted that the Kresge Foundation had turned down the $400,000 request for air conditioning. He is now working on plans for renovation of the Auditorium and announced that $25,000 will be needed for planning.

(f) Public Relations Mr. Wilkinson reported that this Committee is investigating the image of the Corcoran. Mr. Rea noted that the Committee is concerned with getting the message out through the media and developing a thrust of what the Corcoran is. Along these lines, new stationery is being designed. Mrs. Vanderpool brought up the aspect of free advertising in national magazines and it was suggested that Carolyn Campbell look into the rates and other details.

(g) Friends of the Corcoran Mr. Gerstin reminded the Committee that 1979-80 will be "The Year of the Friends". A special exhibition commemorating the Friends 20th anniversary is being planned.

4. Report of the Associate Director

(a) Ms. Livingston reported that the recent exhibition Avigdor Arikha met with good publicity including an article in "Newsweek".

(b) The Frederic Church Exhibition which will open Friday, July 20, 1979 is a travelling exhibition in conjunction with SITES. In addition, Dr. Nygren has assembled a group of paintings by Church's contemporaries from the Corcoran holdings which are not always on view. Photographs by Langdon Clay will also open on the same evening.

5. Report of the Dean Dean Thomas noted that the second Summer Session begins on July 23 and that he anticipates a reduced number of students. He is projecting 220 full-time students for the Fall Session (an increase of 15 over Fall 1978).

6. Report of the Director

(a) Corporate authority to sign a deed was granted to Mr. Jewett in conjunction with a gift of Fairfax County real estate valued at $2,000 from Mr. and Mrs. Duane Beckhorn.

(b) Dr. Marzio reported that he has been involved in all aspects of the meetings regarding the budget process and that he is deeply impressed with the professionalism shown by all staff members. Dr. Marzio has distributed a draft of a new organization chart, on which he seeks Trustee opinions. As mirrored in the chart, Dr. Marzio envisions the possibility of three budgets for FY80-81 -- (1) School, (2) Museum, (3) Central Administration.

There being no other business, the meeting was adjourned at 1:40 p.m.

Lorna Tilley, Acting Secretary

Agenda

MEETING OF THE EXECUTIVE COMMITTEE
TRUSTEES OF THE CORCORAN GALLERY OF ART

August 13, 1979

1. Approval of Minutes of the Executive Committee Meeting of July 16, 1979.

2. Report of the President
   a. Financial Report: Gallery and School

3. Committee Reports

   Development and Membership
   Investment & Finance
   Special Events
   Art School
   Works of Art
   Friends of the Corcoran
   Women's Committee
   Buildings and Grounds
   Public Relations
   Education/Shop

4. Report of the Associate Director
   a. Weisman Collection of California Art
   b. Works of Art Committee Report: Fiscal 80-81

5. Report of the Dean
   a. Summary of Efforts to increase enrollment

Corcoran Gallery of Art
Development Report

July, 31, 1979

Source	Current Month Donor	Current Month Amount	Cumulative Donor	Cumulative Amount	Cumulative Amt. to Oper. Budget	Goal to Oper. Budget FY 1979	Actual FY 1978
TRUSTEES						$ 150,000	$ 185,934
Undes.	3	10,921	36	94,229	94,229		
Designated							
OTHER INDIVIDUALS						80,000	54,681
Undes.	53	3,777	147	35,549	35,549		
Designated			9	(1,585)	25		
WOMEN'S COMMITTEE						45,000	51,725
Undes.				42,985	42,985		
Designated				(20,000)			
BEQUESTS							2,500
Undes.	1	1,000	1	1,000	1,000		
Designated			1	(4,200)			
OTHER							
Undes.			3	366	366		
Designated			1	9,000	9,000		
CORPORATIONS						135,000	101,220
Undes.	3	2,275	29	35,784	35,784		
Designated			7	(89,100)	84,100		
Facility Use	4	3,775	27	49,263	49,263		
FOUNDATIONS						150,000	161,300
Undes.			10	226,650	226,650		
Designated			4	(159,000)	134,000		
GOVERNMENT						114,612	70,315
Undes.			2	39,484	39,484		
Designated	4	48,639	12	(141,955)	46,633		
Sub Total	68	$70,387	289	950,150	779,068	$674,612	627,675
Membership		4,485		95,441	95,441	100,000	88,533
Total:	68	$74,872	289	$1,045,591	$874,509	$774,612*	716.208

*Budget Revisions not included

July 31, 1979

Corcoran School of Art
Development Report

Source	Donor	Amount	Cumulative Donor	Cumulative Amount	Cumulative Amt. to Oper. Budget	Goal to Oper. Budget FY 1979	Actual FY 1978
TRUSTEES							
Undes.	1	1,000	4	3,500	3,500	$2,500	$ 1,000
Designated							
OTHER INDIVIDUALS							
Undes.			1	522	522	5,000	
Designated	1	25,000	8	(58,518)	5,398		
WOMEN's COMMITTEE							
Undes.				$10,000	$6,000*	6,000	5,000
Designated							
BEQUESTS							
Undes.			1	1,000	1,000		
Designated							
OTHER							
Undes.			1	3,000	3,000	3,000	999
Auction							63,031
Masquerade				7,000	7,000	7,000	
CORPORATIONS							
Undes.			1	450	450	2,500	
Designated							
FOUNDATIONS							
Undes.							5,000
Designated			1	6,000	6,000	20,000	
GOVERNMENT							
Undes.							
Designated							
TOTAL	2	26,000	17	$89,990	$32,870	$46,000 ($88,000-present goal)	$75,030

* Total Gift was $10,000 but $4,000 was carried as operating income on the Budget.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

Corcoran Gallery of Art

Membership Report

FY 1979

	Current Mo. July, 1979	Current Year to Date	July, 1978	Year to Date FY 1978
# Memberships Received	95	2116	79	1804
# New	31	591	46	463
# Renewed	64	1525	33	1341
$ Amount Received	$4485	$95,441	$3310	$82,216
Total Membership:	2327		2085	

Membership Breakdown by Category

FY 1978/1979

Category	Number	$ Amount
Student	56	$840
Single	880	$22,000
Family	559	$19,565
Young Friend	123	$4635
Friend	453	$27,905
Sponsoring	21	$4500
Contributing	10	$4546
Corporate	14	$11,450
Complimentary	101	-0-
TOTAL		$95,441

Amount in Friend's account: $21,260

acl

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

This page was intentionally removed due to a research restriction on all Corcoran Gallery of Art Development and Membership records.

Please contact the Public Services and Instruction Librarian with any questions.

The Corcoran Gallery of Art

as of August 8, 1979

Uses of the Corcoran Facilities
FY 1978-1979

Date	Name	Type	Fee Paid
09/19/78	CBS Inc.	Reception	$4,000 - Contribution 1,000 - Membership
09/25/78	First National Bank of Chicago	Reception	(4,000)- Contribution (1,000)- Membership
10/10/78	Association of Record Managers & Adm.	Reception	4,000 - Contribution 1,000 - Membership
10/27/78	Women's Caucus in the Arts	Auditorium	No Fee
11/06/78	Foote & Davies, Inc.	Reception/Dinner	4,000 - Contribution 1,000 - Membership
11/13/78	Westinghouse Electric Co.	Reception	4,000 - Contribution 1,000 - Membership
11/14/78	Department of the Interior	Reception	250 - Contribution
11/27/78	Wash. - Metro Chapter - AIA	Auditorium	500 - Contribution
11/28/78	American Council of Life Ins.	Reception	(4,000)- Contribution (1,000)- Membership
11/29/78	Marion Barry for Mayor	Reception	238 - Contribution
12/03/78	Steptoe & Johnson	Auditorium	250 - Contribution
01/27/79	American Council of Realtors	Tour & Sherry	500 - Contribution
01/30/79	Florida State Society	Reception	2,000 - Contribution 500 - Membership

* Has Not paid this amount yet
($) Money paid in FY 77/78

Date	Name	Type	Fee Paid
03/01/79	Washington Conservation Guild	Auditorium	No Fee
03/06/79	University of Chicago	Auditorium	$ 100 - Contribution
03/07/79	Optical Society of America	Reception	2,000 - Contribution 500 - Membership
03/27/79	Coro Foundation	Reception	200 - Contribution
04/06/79	American Gem Society	Reception	4,000 - Contribution 1,000 - Membership
04/12/79	Acccustical Society	Auditorium	250 - Contribution
04/26/79	National Venture Capital Assoc.	Dinner	1,100 - Contribution 1,000 - Membership
04/29/79	Wesleyan University (Mr. & Mrs. Henry S. Wakabayshi)	Auditorium	100 - Contribution
05/05/79	Meadow Brook Art Museum	Luncheon Photography Gallery	* 15 - Contribution
05/13/79	First National State Bank of New Jersey	Reception	4,000 - Contribution 1,000 - Membership
05/16/79	Investment Companies Institute	Dinner	4,000 - Contribut 1,000 - Membership
05/17/79	American Law Institute	Reception	2,000 - Contribution 500 - Membership
05/30/79	Stedelijk Museum	Auditorium	No Fee
06/05/79	Joshua Taylor	Reception	No Fee
06/06/79	Operations Research Inc.	Reception	4,000 - Contribution 1,000 - Membership

* has not paid this amount

	Date	Name	Type	Fee Paid
	06/16/79	Historic Conservation & Research (DOI)	Reception	325 - Contribution
	06/17/79 & 06/20/79	Mobil Oil Corporation	Reception	450 - Contribution
FY80	09/10/79	American Chemical Society of DC	Reception	2,000 - Contribution 500 - Membership
	11/28/79	Gerontological Society	Reception	* 2,000 - Contribution 500 - Membership (paid $1,000 cont.)
	11/11/79	Robert Morris Association	Reception	4,000 - Contribution 1,000 - Membership

FY 79/80	Paid	Not Paid
Contribution . . .		
Membership		
FY 78/79		
Contribution . . .	$ 42,263	$ 15
Membership	$ 9,975	$ -0-

FY 77/78 (up to and including May 1978)

Contribution	$ 24,875
Membership	$ 5,050

SMB 08/09/79

Paid in FY 78/79; Event in FY 79/80

Contribution	$ 7,000
Membership	$ 1,500

Paid in FY 77/78; Event in FY 78/79

Contribution	$ 8,000
Membership	$ 2,000

Corcoran Gallery of Art

Museum and School

Statement of Income and Expenses

for the 11 month period ending July 31, 1979

Attached are the Financial Statement for the Corcoran Gallery of Art, Museum and School, for the period ending July 31, 1979. Further refinements within accounts are continuing at a satisfactory rate and in consultation with the professional staff of Coopers and Lybrand.

The following is an overview of gross receipts and disbursements for the Museum, School and the total for the 11 month period.

	MUSEUM	SCHOOL	TOTAL
Support and Revenues	$1,235,067	$ 978,675	$2,213,742
Expenses and Deductions	1,110,189	1,005,762	2,115,951
	$ 124,878	$ (27,087)	$ 97,791

The Museum
Statement of Income and Expenses for the 11 month
Period ending July 31, 1979

	AUDIT 77-78	APPROVED BUDGET 78-79	EOY 78-79	as of 7/31/79
SUPPORT AND REVENUES				
Contributions				
Grants and Gifts	276,549	788,958	987,506	767,845
Membership	86,448	100,000	95,000	94,442
Subtotal	362,997	888,953	1,082,508	862,287
Income from Operations				
Special Events	13,188	8,000	9,522	11,406
Miscellaneous (Trustee Lunches)	4,715	2,000	2,644	3.170
Admissions	65,992	75,000	29,038	29,038
Photography (Clients)	5,231	2,400	5,045	9,003
Weekend Workshops	23,487	20,175	17,836	15,050
Special Events/Educ.	--	1,200	400	--
Interns	--	2,750	2,246	2,246
Washington Art Group	--	3,200	--	--
Previews	--	--	7,691	--
Exhibition Participation Fees	10,440	23,400	25,646	28,272
Shop Sales	108,535	99,300	103,325	99,160
Subtotal	231,588	237,425	205,413	197,345
Income from Investments				
Gallery Funds	--	100,000	100,000	108,935
Clark Funds	--	70,000	70,000	66,500
Subtotal	152,193	170,000	170,000	175,435
TOTAL	746,778	1,296,378	1,457,921	1,235,067

The Museum

	AUDIT 77-78	APPROVED BUDGET 78-79	EOY 78-79	as of 7/31/79
EXPENSES AND DEDUCTIONS				
Compensation and Benefits				
Salaries and Wages	558,608	622,434	637,838	578,467
Employee Benefits	77,225	90,827	91,000	84,420
Pensions	8,760	6,319	6.319	5,793
Subtotal	644,593	732,580	735,157	668,650
Administration Expenses				
Shop Framing	--	--	6,165	--
Office Supplies	11,868	9,977	5,216	3,691
Office Repairs	1,935	1,980	1,635	993
Computer Services	8,743	9,700	9.700	7,848
Telephone	15,070	14,500	20,500	14,411
Xerox	--	10,000	12,500	9,864
Postage and Mailing	10,877	20,000	26,388	31,683
Office Equipment	--	4,095	4,095	--
Professional Services	30,058	39,050	36,695	20,594
Insurance	12,982	12,600	11,256	10,722
Equipment Rental	112	--	--	390
Printing	22,914	64,660	63,681	23,334
Subtotal	114,555	186,562	197,831	123,530
Plant Expenses				
Building Repairs	5,119	5,600	5,600	7,318
Building Utilities	71,531	112,800	112,800	99,927
Building Equipment	3,000	1,400	1,000	1,197
Building Supplies	1,181	11,900	10,000	10,246
Building Services	7,438	9,880	9,500	2,581
Building Maintenance	2,650	3,000	4,500	3,682
Other:Painting	3,031	5,000	5,000	--
Cafe	--	1,500	600	--
Fire Protection	85	800	170	170
Security Supplies	5,365	4,887	4,445	7,345
Subtotal	99,400	156,767	153,625	132,466

The Museum

	AUDIT 77-78	APPROVED BUDGET 78-79	EOY 78-79	as of 7/31/79
EXPENSES AND DEDUCTIONS CONTINUED				
Space Maintenance Fee	(110,607)	(125,000)	(125,000)	(114,584)
Program Expenses				
Subscriptions and Library	2,704	11,446	10,833	10,084
Travel and Entertainment	4,070	14,593	12,700	7,567
Publicity	--	3,000	2,641	1,512
Education Supplies	4,178	6,105	7,904	7,752
Previews	16,420	5,600	12,291	12,252
Exhibitions	127,474	199,075	207,382	175,988
Restoration	1,000	20,000	29,260	--
Photography	2,688	4,525	5,738	5,523
Subtotal	158,534	266,344	288,749	220,678
Shop Merchandise & Expense	52,529	64,500	68,805	58,414
Contingencies	11,525	24,625	26,179	21,035
Subtotal	64,054	89,125	94,984	79,449
TOTAL	970,529	1,296,378	1,345,346	1,110,189
Revenues over(under) expense	(223,751)	--	112,575	124,878
Fund balance	7,753	--		
Transfer among funds	215,998			
Fund balance 8/31/78	--			

The School
Statement of Income and Expenses for the 11 month
Period ending July 31, 1979

	AUDIT 77-78	APPROVED BUDGET 78-79	EOY 78-79	as of 7/31/79
SUPPORT AND REVENUES				
Gifts and Grants	33,499	92,000	39,020	25,704
Tuition and Fees	818,132	956,900	927,000	917,610
School Auction	75,585	--	--	--
Investment Income	24,211	25,000	27,000	26,997
Commission Income	2,724	3,100	3,000	3,486
Miscellaneous	5,579	4,000	4,000	4,923
TOTAL	959,730	1,081,000	1,000,000	978,675
EXPENSES AND DEDUCTIONS				
Salaries and Benefits	705,670	767,500	766,563	704,774
Space Maintenance Fee	110,607	125,000	134,000	114,584
Repairs and Maintenance	35,485	40,000	42,000	44,456
Scholarships and Fellowships	19,775	29,000	28,000	25,425
General Office Expenses	9,483	14,000	10,500	7,926
Educ. Supplies and Fees	61,161	50,000	55,800	60,638
Printing	16,289	18,500	15,000	14,982
Professional Services	6,176	4,000	5,000	5,122
Travel and PR	6,737	10,000	6,000	5,148
Insurance	728	1,000	1,000	740
Dupont	16,353	18,000	20,500	18,923
Auction Expenses	12,554	--	--	--
Student Functions	4,374	3,000	1,800	1,857
Miscellaneous	14,311	1,000	500	960
TOTAL	1,019,683	1,081,000	1,086,663	1,005,762
Revenues over(under) exp.	(59,953)	--	(86,663)	(27,087)
Fund Balance	14,985			
Transfer among funds	31,021		2,973	
Fund Balance	(13,947)		(83,690)	

Mrs. Lorna Tilley
Corcoran Gallery of Art
17th Street and New York Ave., N. W.
Washington, D. C.
20006

FREEBORN G. JEWETT, JR.
8700 LEWINSVILLE ROAD
McLEAN, VIRGINIA 22101

A
TO

Ms Tilley

Sorry for the delay

DE
FROM

Gary

FREEBORN G. JEWETT, Jr.

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE
TRUSTESS OF THE CORCORAN GALLERY OF ART
August 13, 1979

Members of the Executive Committee present at the meeting were Madame Salant and Messrs. FitzGerald, Folger, Gerstin, President of the Friends, Hull, Kreeger, Chairman, Saul.

Members of the Staff present at the meeting were Dr. Marzio, Director, Ms. Livingston, Assoc. Director, Dean Thomas, Ms. Goffe, Director, Finance and Planning, Mrs. Muccio, Director, Development, Adm. Snead Director, Building and Grounds and Mrs. Tilley, Executive Secretary.

The meeting was called to order by Mr. Kreeger at 12:40.

1. Approval of the Minutes of July 16, 1979

The minutes of the Executive Committee Meeting of July 16 were approved with the amendment on page 2 of the Women's Committee Report that it was the "1979" Ball that declared an $80,000 net.

2. Financial Report: Gallery and School

Mr. Kreeger noted that, if all Trustees would pay ~~submit the cash from~~ their pledges, the Gallery would end the year with a surplus. Dr. Marzio noted that a number of donors have been asked to specify that their donation go to the Gallery, so as to be elegible for matching on a 3 to 1 ratio with the hoped for NEA Challenge Grant.

The Financial Statement as of July 31, 1979 shows an anticipated a Museum surplus of $112,575 and a School deficit of $86,663.

3. Committee Reports

Development Mr. FitzGerald reported that revenues received to date amount to $1,004,000 with an additional $92,000 anticipated before the end of the fiscal year (August 31). Grants and Gifts show an increase of 60% over last year and Membership shows an increase of 14%.

Mr. Kreeger expressed his appreciation to the staff in their development efforts in reaching this one million dollar mark and noted a feeling of confidence that this can be sustained. Mr. FitzGerald remarked that it takse a team effort to accomplish these goals.

Mr. Kreeger asked the Committee to give some thought to establishing a Corporate Gifts Committee. He noted the success that the National Symphony had in a recent campaign in which corporations were asked to match other corporations in their donations.

Investment and Finance Mr. Folger reported that at a meeting with Mr. Jewett and Dr. Marzio, the approved budget for FY79-80 was reviewed in depth to provide a prudent fall-back position should the NEA Grant not be approved. The cut-back would be across the board, including salaries, printing of the brochure for the Challenge Grant, etc.

Mr. Folger also noted that the Portfolio rate of income is 7%, and the short term is at 10%.

Special Events Dr. Marzio announced that the Washington Art Group needs names of business oriented people to join this luncheon group. Trustees were invited to submit the names of ~~perspective~~ prospective members.

Art School Dean Thomas noted that the end of the Second Summer Session is now approaching.

In an effort to increase the number of students in the Open Courses for the Fall Session, an emphasis is being placed on the teachers and times of the courses in the advertising for potential students. A self mailer is being sent to 5,000 readers from the "American Photography" list and readers of "Washington Review of the Arts" will be offered the opportunity to waive registration fees.

Mr. Kreeger suggested that the School obtain a regional list from the American Association of Retired Persons and perhaps offer discounts for senior citizens.

Works of Art Ms. Livingston reported that two very productive meetings were held this summer centering on future exhibitions and the 80/81 Works of Art budget. Long range planning, Ms. Livingston emphasized, is essential for a successful exhibition schedule. Ms. Livingston categorized the many ways in which the upcoming exhibition schedule relates to the Corcoran's position in the community.

The January 1980 show of regional art by the Curator of Local Art will reflect the Corcoran's commitment to local art. The Guy Pene du Bois emphasizes the international outlook of the Corcoran. A unique factor of this show is that it orginates here and will travel thereafter earning an income for the Corcoran. Also on the International front, but dealing with the Corcoran's commitment to the avant-garde, is a selection of art from the Austrian government. Covering a period of Vienna reactionism 1955-70, the show will open here and travel. The Corcoran is also identified with its great American collection and on September 14 will feature the Weisman Collection of California Art in the upper five galleries. The Corcoran's commitment to photography continues to bring in a special audience.

Ms. Livingston noted that a selection of prints and sculpture from the Armand Hammer Daumier Collection will open September 20.

Mr. Kreeger announced that Trustee Carl Freeman has offered to finance the purchase of necessary slide projecting equipment which would enable the Works of Art Committee to be better informed during their meetings. Occasionally, slides could be also be shown during Board meetings to achieve a greater sense of involvment on the part of Trustees.

Friends Mr. Gerstin noted that while there has been success in the growing number of Friends, there comes with this the need to "service" these Friends. He would like the Friends to become closely associated with events at the Corcoran including new members being introduced to the Permanent Collection and offering the Friends a program of education.

Mr. Gerstin was asked to submit ideas to the Executive Committee of ways to more closely bind the Friends to the Corcoran.

Mr. FitzGerald suggested that the Friends receive some token, i.e. a pin.

Dean Thomas noted how helpful the Friends were in the arrangements for the Open House held last Spring.

Mr. Saul suggested that the $100 membership fee be increased to keep up with the rate of inflation. Mr. Gerstin did not feel this was the year to raise the dues, but rather it is necessary to improve the services.

Women's Committee Dr. Marzio announced that he will soon present a list of projects to Mrs. Dudley to be considered by the Women's Committe for funding in FY 79-80.

Building and Grounds Mr. Hull announced an upcoming September meeting by this Committee to review the proposal to refurbish the auditorium. Approximately $22,000 willl be needed to cover the design fee and air conditioning specifications before the Committee is able to accept bids for the renovation.

Dr. Marzio noted that a contract is expected this month from Lansdowne Catering, Ltd. regarding their proposal to open a restaurant in the Corcoran.

Dr. Marzio also noted that the Building fund was put on the back burner this past year because so much was needed for day to day

operating expenses. As a result it will take additional funds to make the much needed repairs. If the Challenge Grant is received, the Corcoran will consider undertaking a broad fundraising campaign made up of three priorities: 1) the genral endowment 2) monies for the school and 3) the building fund.

Mr. Kreeger asked for an updated priority list from the Building and Grounds Commiteee noting that perhaps there are resources within the Board to help with engineering studies and initial planning.

Public Relations Dr. Marzio reported that designs for a new letterhead are now being submitted. He felt the purpose of the Corcoran could be clarified in a new logo.

Education/Shop Mrs. Salant reported that a sculpture show for the blind was discussed in their last meeting.

4. Other Business

Ms. Goffe noted that as a result of the recent IRS audit, the Corcoran has received a renewal of its non-profit staus.

In meeting the needs of the handicapped, the District has now provided the curb-cuts on the New York Avenue and 17th Street sidewalk.

Meeting dates of the Fxecutive Committee for the next fiscal year were set at October 8, November 12 and December 10. Meetings of the full Board will be held September 24 and November 26.

There being no other business, the meeting was adjourned at 1:55 p.m.

Respectfully submitted,

Lorna Tilley
Acting Secretary

Mr. Jewett -
Please note that
this is a "Monday Holiday" - Columbus Day.
May we change to October 15?

Yes, please

Lorna